

Otago Town Hall Community Centre

COVID 19 - Protection traffic light system framework Additional Terms & Conditions of Hire @ 03 December 2021

Requirements stated in this agreement are so that you and the Otago Town Hall Community Centre can work together to assure your safety and those participating in activities held at the Centre.

If you are unclear about anything, please ask before signing this agreement.

As the Hirer, it is your responsibility to ensure your participants understand these additional terms & conditions of hire.

Failure to comply with these terms & conditions may result in the termination of your hire agreement effective immediately.

- **General Health** – If anyone is unwell in your group with fever, sore throat, runny nose or difficulty breathing, they are to stay at home or go home immediately and seek medical advice. If participants are uncertain whether or not to attend your activity in regards to their health, they should ring their GP or call Healthline on 0800 358 5453
- **Contact Tracing** – Every person entering the building for your activity or group must sign in using the COVID Tracer app or must complete the Contact Tracing Form which will be at the office or given directly to your contact person. This is a condition of entry and is mandatory. Any persons on site that have not completed signing in using the COVID app or the Contact Tracing Form will be asked to leave immediately.
- **Face covering is mandatory** at all levels for all users and visitors unless an exemption is provided.
- **Hygiene** – As people enter the building, please ask them to use the hand sanitiser that will be at the entrance to the Centre. If you use any equipment, you are to wipe it down before and after use with the cleaning items we provide in each room.
- **Touched surfaces:** All touched surfaces must be wiped down after every use
- **Payments** – Invoices are paid by internet banking ONLY
- **Social Distancing** – practising social distancing rules of having a 1-metre space around all persons at all times until advised of changes by the government.
- **Gathering restrictions apply** under the traffic light system see below.
RED - MY VACCINE PASS 100MAX- Vaccinated only.
NO MY VACCINE PASS - 25MAX
- **ORANGE - MY VACCINE PASS - NO limit**- Vaccinated only.
NO MY VACCINE PASS - 50MAX
- **GREEN-MY VACCINE PASS NO limit** - Vaccinated only.
NO MY VACCINE PASS - 100MAX
- **Booking Time** – Hirers and users will only use the room allocated to them for the time specified on this form. Entry and exit must be within the booking time

COVID-19 ACKNOWLEDGEMENT

By entering this Agreement, the Hirer warrants and confirms to abide by all rules and directives published and updated by the government from time to time at <https://covid19.govt.nz/>. The Hirer understands and accepts that Otago Town Hall Incorporated may immediately terminate this Agreement if the Hirer breaches any of the government rules or directives.

I agree to these additional terms & conditions of hire -

Name of Hirer and group name, if applicable: _____

Signed by the Hirer: _____ Date: _____

Day and time of hire: _____